



Student Email and Office 365

New for Winter Springs High School students is Office 365 and email provided for free by the Seminole County Public Schools.

I know...you are probably thinking, “*Oh great, another email account.*”

Well, this one is a little different, and here is how:

- This email account is your official SCPS email account that all your teachers will be able to use to send you grade updates, assignment reminders, etc... all things to make your school life better, and hopefully help you succeed at Winter Springs High School.
- With this free email account you also get access to installing many of the Microsoft software products on your home computer, personal laptop, iPad, and phone.
 - Word, Excel, PowerPoint, Outlook, OneNote
- You will also have access to OneDrive for Business. In OneDrive you can keep all the school files you need for your classes and assignments. They will be available wherever you are in the world as long as you have Internet access. No more worrying about where you saved your files. They are in the Cloud.

Ok so now...*does this sound better?*

It's not just email...it's so much more, and it's all free to students of SCPS!

To log in and begin using your new found powers, go to the Winter Springs High School home page, click on **EPASSPORT** and then click on **Office 365**. You log in with the same user name and password you use to sign in to a computer on campus. If you have any questions, see Mrs. Brosch in the Tech Office inside the Media Center.

**But wait, there's more. You can also set it up on your phone!

Android (<http://tinyurl.com/k8xncb4>), Apple (<http://tinyurl.com/myyztat>)

Have Fun... Make it work for you!

WEBSITE – <http://ePassport.scps.k12.fl.us>
USERNAME: same as computer
PASSWORD: same as computer
Once you login, click “Office 365”
STUDENT EMAIL ADDRESS – Student ID@student.myscps.us